

# **All India Social Science & Management Association**

## **SRF Research Journal & Publication house**

### Author Guidelines for submission of Research Paper

A Double Blind Peer Review System in order to bring in a high-quality intellectual platform for researchers across the world thereby bringing in total transparency in its journal review system. Authors are instructed to follow the author guidelines strictly without which the article may not be accepted for publication. Authors are advised to check the guidelines and check list before submitting the article for publication.

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#### **File Size**

No article should exceed more than 15 pages unless necessary, authors will be requested to substantiate the need if it exceeds the maximum number of pages. The file size of the MS word format may not exceed 10 MB size for submission through submission form and 15 MB if it is submitted as attachment over mail.

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Authors are instructed to restrict the number of pages not more than 15 pages to avoid ambiguity and reduce the editing time. The file should be attached as email attachment. In any case the size of the file should never exceed 10 MB owing to file restriction implied.

## **Language**

Language of the articles should be only in English, we are not processing articles in any other languages.

## **Font Type**

Articles should be typed in single line spacing with the following font pattern

### **Font type: Combria**

Size: For main heading or title: 14 points and Bold.

For subtitles: 12 points and Bold

Content of article: 12 points.

## **Submission Order**

The following order should be strictly followed while submitting the article

Front page : Title of article, authors' names, authors' institutional affiliations only and leave other spaces empty. From second page : Start with abstract of about 200-300 words exactly conveying the content of the article, Keywords ( at least 5 words ) Main content text with all tables and figures aligned in their location ( do not send tables and figures separately unless requested), list of symbols and abbreviations, acknowledgement ,references ( follow standard format).

## **Titles: Do not capitalise the titles unnecessarily unless required**

Ex: ABSTRACT can be capitalised but instead of giving as INTRODUCTION give it as Introduction without capitalising.

## References

All references must be arranged first alphabetically and then it may be further sorted chronologically also. If the reference is provided from the same Author (s) in the same year it must be identified by the letter “a”, “b”, “c”, etc which is placed after the publication year. Ex. (2000,”a”) References should be the last part of the article following the below given format:

[2] Prajesh G.,2004, Article title, Journal of Applied Engineering, 45(2), pp 13-17.

### Books:

P.K.Gupta., (2006). Introduction to Operations Research, 3rd. Ed. McGraw Hill Inc, 34-96

### Book chapter:

Botkin,J (2006). What do you meant by Ecosystem in : Environmental Science of Living Plater, 3rd edition, E-age Publishing, New York.

### Conferences:

Ganeshkumar.B, ” Geospatial technology for disaster management”, International Conference on Disaster Mitigation and Management, PSNA College of Engineering and Technology, Dindigul, pp 234-238.

### Web pages:

Ramesh J (2007) How to draw in Computers. IOP Publishing PhysicsWeb. <http://company.org/articles/news/11/6/16/2>. Accessed 26 June 2010. Or You can logon to <http://www.apastyle.org/faqs.html#8> or <http://www.apastyle.org> for more details. Basically it should be in APA Format.

### Reference Citation

If the reference is of a Single author: the author’s name ( without initials) and the year of publication: Two authors: Both authors name and also the year of publication of the article. Three or more than three authors : First author’s name followed by “et al.”.

Example : Baskaran, 1998: Crish Rabia and John Pedikri, 2008: Podilinski et al., 2004. Citing web reference can be like the journal article reference.

## **Images and Tables**

Images should be supplied without being inserted in tables, borders or any other format, they can be copy pasted in the required space. It will be better if the images are given in the last page, the quality of the image and the size should be proper. Tables should be given using tables options, do not draw tables using lines, the table width should be properly given, Also do not insert any tables as image format, it should be editable. The title of the table should be bolded and should not contain any text box. Supplied images should be of required quality authors are advised not to submit inferior quality images.

### **Tables**

All tables should be numbered in order, the word Table may be bolded. The table number should be properly given, large size tables should be split into two or more tables so that it can be accommodated within the page size. Table width and cell sizing should be even and all the content should be centered. Number of the tables should be given over the tables and without any border, shading. Ex: Table 1 : Table showing the number of villages covered under this study.

### **Figures**

All figure number should be arranged orderly; the figures should not be supplied separately but pasted in the proper place. Figure number and title should be given below the figure; the content of the figure should be explained in the title of figure. All images supplied should have enough resolution, inferior images will be removed. Do not give the figures and tables in the last page, provide them wherever necessary in the article. Provide the figure name and number below the figure and also do not form the images in two columns. Ex: Figure 1: Image showing the map of the study area.

## **Equations**

All equations should be numbered in order from starting and the notations used in the various equations should be given after abstract. Authors are insisted to follow standard notations and SI units system even though it's not mandatory.

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Final decision on acceptance of the paper is with the editorial team, promotion in any form will disqualify even qualified papers. Selected papers will be put in queue for publication, once the article is published author will get a confirmation mail from the corresponding editor. In no case articles having more than 4 authors will be considered unless justification is provided for the work done by the concerned authors in the research done. Review articles are permitted only with 2 authors, if more than 2 authors had completed a review work which is submitted for publication they are requested to submit a detailed report about the contribution of each authors in the review work.