

Complete instruction to Authors / Reviewers

1. **Subject** – Authors are requested to send only following type of original articles on science, engineering/technology and management subject- Research Paper, Reviews, Technical Reports, Research Finding & Analysis, and Perspectives, progress Articles and Might Articles.
2. **Plagiarism** – Authors are requested to send their original work with a conclusive result. We normally permit not more than 25 % plagiarism.
3. **Title** – Time New Roman Font. 14, bold, countered first alphabet capital.
4. **Author** – Author name are to be written in 12 pt. Bold & centered in Times New Roman font followed by designation, organization, address including state & country name.
5. **Abstract**- First page, top left column, title bold-leafy aligned text from next line, 10 font, Italics and 200-250 words. The text must be fully left justified.
6. **Key words** – The keywords section begins with the words, “**keyword**” in 10pt. Times New Roman, bold italics. There may be up to five keywords separated by commas in times new roman 10 font.
7. **Section & Sub Section Heading** – 12 fonts, bold, centered, roman numbered in block capital letters, text after double space sub heading: number small alphabetic within bracket 10 font, text single spacing.
8. **Figures and Tables** – All inserts, figures, diagrams, photographs and tables must be center aligned, clear. Tables (e.g. Table No. 1) are also numbered consecutively, 1,2 etc.

9. **Reference** – The Reference section begins with the word, “REFERENCE” in 12 pt. bold, Capital, Centered & should not be numbered. Reference should be numbered in square bracket.

The Review process

All submitted manuscripts are read by the editorial staff. The article is subjected to plagiarism check with software available and rejected if plagiarism is beyond 25 %. Editor may decide to get article reviewed by more than one reviewer. Only those papers that seem most likely to meet our editorial criteria are sent for formal review. The editors can make a decision based on the reviewer's advice, from among several possibilities:-

1. **Accept**, with or without editorial revisions
2. Invite the authors to **revise their manuscript** to address specific concerns before a final decision is reached
3. Reject, but indicate to the authors that **further work might justify a resubmission**
4. **Reject outright**, typically on grounds of specialist interest, lack of novelty, insufficient conceptual advance or major technical and/or interpretational problems

